



March 8, 2026 WILC Board Meeting Minutes (Rescheduled Meeting)

Date: March 8, 2026

Location of Meeting: Zoom

Meeting Start Time: 4:00pm

Name of Officers:

President - Amber Crews
VP, Treasurer – Jillian Schoenherr
Secretary - Carolina Vo

Board Members Present:

Amber, Jillian, Amanda, Dr. Brittany, Deborah, Nia, Morrigan, Rachel, Dr. KC Berry,
Carlee Romagnoli

Meeting Minutes

1. Approval of October Minutes

MOTION made by Jillian Schoenherr to approve the October meeting minutes as written.

- **All Approve**

2. Feedback form Update

- a. As part of our ongoing commitment to ethical, transparent governance, at the end of the meeting we will transition to closed session to address and vote on a potential conflict of interest that was brought forward through our website feedback form, in accordance with our Conflict of Interest Policy.
- b. Feedback notifications are now set so they are sent to all board members automatically upon receipt.

3. Vela Grant Update

- a. We were called back in for an initial interview, but ultimately were not selected for the grant this year.
- b. We will continue to apply for the following years.

New Business

4. Board Member Jacquelyn Vorndran
 - a. Due to an upcoming move to Europe, Jac is going to be vacating her position on the WILC board of directors. She will remain as a community partner and assist as she can until she returns from her family's overseas trip.
 - b. Jacq will have the ability to join the board once she is back and settled in the states.
5. Introduce visiting community members/ potential board members. Member resumes were sent out to the board prior to the meeting for review.
 - a. Dr. KC Smith
 - i. With over 18 years of direct experience working with children and their caregivers, and a background rooted in research focused on neurodivergent youth, she brings both deep practical knowledge and evidence-informed expertise to her work.
 - b. Carlie Romagnoli
 - i. She is the owner of Heart and Home Connections respite care services and brings direct experience as a special needs educator in public schools. Her deep community roots and broad professional network have made her a natural ambassador for WILC, connecting our mission with families, educators, and community members who need us most.

MOTION made by Jillian Schoenherr to accept Dr. KC Smith onto the board of directors.

- **All Approve**

MOTION made by Amber Crews to accept Carlee Romagnoli onto the board of directors.

- **All Approve**

6. Candid
 - a. Candid is a nonprofit organization that screens organizations for validity and adherence to following nonprofit rules and regulations. Funders use this site to ensure the nonprofits they are donating to are reputable organizations.
 - b. Our profile is currently Gold. After this meeting and review of the policies, procedures and reviews that were sent via email, our profile will move to Platinum. Platinum is the highest level.
 - i. By achieving Platinum status we will receive many free benefits worth over thousands of dollars.
 - ii. Benefits including: Free full profile for funders to access including financial data, demographics, organizational goals and more.
7. Review: Policies & Signatures
 - a. Roles, responsibilities, and expectations
 - b. Formal, written assessment of the chief executive staff

- c. Reviewed the conflict-of-interest policy
 - d. formal, written self-assessment of member performance
8. Annual Reviews
- a. Annual Reviews Vote

MOTION made by Amber Crews to make it a policy to conduct annual board member reviews in January of each following year.

- All Approve

9. ALC

a. Enrollment

- i. Enrollment has been consistent since the beginning of the year.
- ii. We have been assisting several families with school refusal cases. This includes allowing families to come into the space after hours to acclimate to the surroundings and find comfort and safety in the learning areas.
- iii. Inquiries and new family tours are low. After talking with others in the private school sector and other ALC's, this is the same across the board.

b. Scholarships

- i. We are set to distribute over \$54,000 in scholarships for the 25/26 school year. We will not be awarding any further scholarships for this school year.
- ii. Many families are struggling in the current economic environment.
- iii. We will be capping scholarships for 26/27 school year at \$25,000

10. Financials

a. Overall Net Income \$28,340

i. Total Foundation Programs Net Income \$18,693

1. ALC Net Income \$33,932

a. Gross Income \$119,185

i. Program Income \$107,467

1. Scholarships \$14,945

ii. In-Kind Contributions \$11,472

iii. Direct Contributions \$225

b. Expenses \$85,295

i. Top Expenses include:

1. Payroll \$53,109

2. Supplies \$15,887

3. Rent \$9,825

2. Foundation Net Loss (\$15,252)

a. Gross Income \$0

b. Expenses \$15,252

i. Top Expenses include:

- 1. Scholarships \$14,945
 - ii. Fundraising Net Income \$10,109
 - 1. Gross Income \$29,332
 - 2. Expenses \$19,223
 - iii. Management Activities Net Loss (\$1,340)
- b. In-Kind Donations
- i. There were large amounts of in-kind contributions (things donated to the classroom), on the financial statements
 - 1. In-Kind Contributions show up as an income to in-kind donations and an expense on the P&L

11. DGM

- a. Financial Tracking
 - i. We have started tracking the DGM as separate Projects in Quickbooks to ensure proper tracking of income and expenses for each year.
- b. Update
 - i. The event was a major success, pulling in over 15,000 attendees for our second year. Vendors were happy with the turnout, several stating that this was still their biggest most profitable event of the year.
 - ii. Selling more food items was a huge success and we will continue this in the future.
 - iii. Premaking the wine also assisted in the flow of the event and contributed greatly to the taste and sales.
- c. Official Numbers
 - i. **Net Income \$20,584** (more than double the previous year)
 - 1. Income \$32,486
 - a. Vendor Fees \$12,769
 - b. Food \$6,012
 - c. Wine & Wine Mugs \$9,845
 - d. Shirts \$1,435
 - e. Total Day of Income \$18,820
 - 2. Expenses \$11,902
 - ii. 2024 Net Income \$9,700 for a positive difference of \$10,884
 - iii. 2026 DGM \$4,175 Vendor Fees
- d. Volunteers
 - i. We are incredibly grateful for the amazing volunteers who showed up for this event, including several of our dedicated board members and community families who, though not enrolled in our program, came out in support of our mission.

- ii. We did have to close the merchandise stand early due to volunteers having to leave.
- iii. Durham Fire Fighters held an event the day after our market and asked to use our lights, which we said yes. They then joined us and assisted in the take down Tuesday the week following the event.
- e. 2026
 - i. We are over 50% full of vendors for the 2026 market.
 - 1. Vendor spaces go on sale for current participants the day after the event, and remain active until December 31.
 - ii. The city of Durham reached out to us at the end of 2025 and asked that our market be a part of the city wide holiday events. This means more marketing, networking etc.
 - iii. Volunteers
 - 1. We will be reaching out to high schools for help loading and unloading the truck. It continues to be the same families who are doing most of the heavy lifting (Johnson and Schoenherr).
 - iv. Assistance is needed to gain sponsorships and raffle basket items for the 2026 market.
 - 1. An update has been added to the ALC parent packet that makes participation in the DGM mandatory. There are many ways to participate that do not include day of participation.

12. Community partners Update

- a. Networking Updates
 - i. Amber and Jillian have been attending several networking dinners with providers around the triangle.
 - ii. Through ongoing outreach to local businesses, nonprofit organizations, and community members, they will continue to amplify WILC's mission, cultivate new community partnerships, and connect our work with the resources and relationships needed to grow our impact.
- b. Completed Application
 - i. The community partners application was completed by the Community Partners committee and added to the WILC foundation website.
 - ii. Anyone who knows a business who may be a good fit for partnership can send them to www.WildlyInclusiveLC.com to the community partners tab for more information.
- c. Website
 - i. We now have the community partners page active on our website where the community can find providers they are looking for via different areas of services; therapy, coaching, etc.

- d. Current Partners
 - i. We have 5 current community partners listed on our site.

13. Classes

- a. Podcast Update
 - i. We have 2 episodes released on our YouTube site.
 - ii. There is one additional recorded, that needs to be edited and also uploaded to the site.
- b. Scheduling Spring Classes
 - i. If you would like to be put on the schedule to teach a class please reach out. The classes will be held via Zoom.

14. WILC Grant Writing Trip

- a. WILC will be hosting a grant writing trip in Boone, NC this year. This trip is for board members and ALC staff.
 - i. More information will be emailed out to participating members.
 - ii. The trip will be in May of this year.

MOTION made by Jillian Schoenherr to Conclude Open Meeting at and move to a closed executive session.

- **All approve**

15. Open meeting concluded at 5:25pm.

Closed Executive Meeting Began at 5:25 pm

Upon moving to the closed session, all members were welcomed to hear the potential conflict of interest. Once deliberation and voting began, Amber Crews and Jillian Schoenherr were asked to leave the meeting due to their participation in the potential conflict.

Determination: There was no conflict of interest or bias made.

Voting Members: Deborah, Brittany, Amanda, Morrigan, KC, Carlee, Nia.

Follow-up Items:

1. Add new policies regarding management/leadership involvement in legal proceedings for organizational board, team, and staff.
 - a. Policy task given to Brittany and Morrigan.

Closed meeting minutes were documented by Amada Holmes, and Dr. Brittany Loy. Minutes will remain confidential and not distributed.

Closed Executive Meeting Concluded at 6:52 pm

Minutes Written By: Jillian Schoenherr